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WATER SECTOR TRUST FUND

**Objective of the Sanitation Team Training Programme**

The UBSUP Sanitation Team Training Programme has been developed to train the Sanitation Teams on UBSUP, their role in sanitation and the legal framework of the sanitation sub-sector. The Sanitation Team toolkit which is in presentation and poster format covers the methodology of formalising the teams and provides information on registration and licenses so that they can be able to carry out their work within the legal frameworks.

The Sanitation Teams are indispensable in the provision of sanitation services. The UBSUP programme plans to mitigate their current challenges by setting standards, regulating and formalising their activities to ensure their protection and safety in line with the legal and institutional frameworks of the water and health sector.

Below is the Sanitation Team Training programme. Each component has a prepared presentation. The presentation titles are clear and highlighted in Column 3 called “**Presentation Title**”. The “**remarks**” column gives a brief introduction on what the presentation is about. To ensure full interaction of the Sanitation Teams, the presentations give room for interaction, questions, feedback and discussions. It is important that the Sanitation Teams freely interact with the presenters and understand what is required of them, are familiar with their role and are conversant with the objectives of the programme.

Outcomes of the presentation are as follows:

* Sanitation Teams understand the scope and dynamics of the UBSUP programme
* Sanitation Teams understand their indispensable role in sanitation service provision
* For the Sanitation Teams that are not registered, they shall be taught on the importance of registration and how to successfully register at the Department of Gender and Social Welfare
* Sanitation Teams are fully trained on hygiene practices and safety at work
* Sanitation Teams are trained on sanitation and the legal framework governing the sanitation sub-sector
* Sanitation Teams are taught on how to apply for NEMA licenses and get authorization letters from the Public Health Office
* The Sanitation Team learn about business opportunities and customer care
* Cross-cutting issues such as HIV/AIDS and substance abuse will also be addressed

These presentations should be co-jointly done by Public Health Officers, NEMA regional officers, WSP Staff and the UBSUP WSTF team.

**UBSUP Sanitation Team Training (theoretical) 2 days: Practical (1 day)**

**Venue:**

**Dates:**

|  |  |  |  |
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| **Time** | **Responsible** | **Presentation Title** | **Remarks** |
| 8.30-9.00 | Registration |  |  |
| 9.00-9.30 | UBSUP team | 1. What is the UBSUP/ SafiSan programme? | The participants should understand UBSUP, its objectives and outputs. |
| 9.30-11.00 | UBSUP team and Public Health | 2.What is Sanitation and the Value Chain | Basic knowledge of sanitation  Explains why emptiers play such an important role. |
| 11.00-11.30 | Tea Break |  |  |
| 11.30-13.00 | UBSUP and WSP team | 3. How to use, empty and dispose the content of a UDDT | UDDTs use, emptying and disposal |
| 13.00-14.00 | Lunch |  |  |
| 14.00-15.00 | PHOs, UBSUP, NEMA | 4. Registration at the Department of Gender and Social Welfare | Why registration and certification? |
| 15.00-15.30 | PHOs | 5. Hygiene practices | Personal, Domestic and Household Hygiene  Ways of contamination |
| 15.30-16.00 | Tea break |  |  |

**Day 2: Theoretical Training**

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| 8.30-9.00 | UBSUP team | Registration | **Are all the members of the Sanitation Team back for Day 2?** |
| 09.00-09.30 | PHOs | 6. Safety at work and PPE’s | How to reduce health risks (personal and public)  How to wear your protective equipment |
| 09.30-10.15 | PHOs | 7. Sanitation and the law | What should the teams know about the law? |
| 10.15-10.45 | NEMA | 8. NEMA Licensing | What type of licenses are required? |
| 10.45-11.15 | Tea break |  |  |
| 11.15-12.00 | UBSUP and WSP team | 9. Sanitaion Team Business | What are your revenue streams? |
| 12.00- 13.00 | WSP team | 10.Customer Care | How to approach customers (Practical excercise with role play) |
| 13.00-14.00 | Lunch |  |  |
| 14.00-14.30 | PHOs | 11. HIV/AIDS and substance abuse | Cross-cutting issues |
| 14.30-15.15 | All | Roundtable discussion | Questions and Feedback |
| 15.15-15.40 | Tea Break |  |  |
| 15.40-16.00 | PHOs, UBSUP and WSP team | Handing out booklet Certificate, Registration and closing of workshop |  |
| 16.00-16.30 | UBSUP team | Next steps and AOB |  |

**Day 3: Practical Training (Identification of test toilets and testing of SaniGo)**

Practical Training is dependent on the following:

* Availability of protective equipment
* Availability of transportation equipment
* Test toilets to be emptied
* Transportation to DTF

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